

CABINET MINUTES

19 MAY 2011

Chairman: * Councillor Bill Stephenson

Councillors:

* Bob Currie	* Graham Henson
* Margaret Davine	* Thaya Idaikkadar
* Keith Ferry	* Phillip O'Dell
* Brian Gate	* David Perry
* Mitzi Green	

In attendance:	Kam Chana	Minute 207
(Councillors)	Barry Macleod-Cullinane	Minute 207
	Ajay Maru	Minute 205
	Paul Osborn	Minute 207

* Denotes Member present

202. Welcome and Cabinet Agenda

The Leader of the Council welcomed all to the meeting, including the new Portfolio Holder for Community and Cultural Services, Councillor David Perry, to his first ordinary meeting of Cabinet.

The Leader reported on the changes to the agenda. He stated that agenda item 13, Transport Local Implementation Plan, would be considered before item 11 and invited the Portfolio Holder for Community and Cultural Services to report on a further change.

The Portfolio Holder for Community and Cultural Services referred to the report at agenda item 17, 'Review of Council Support through Community Premises and Community Letting'. He stated that as a new Portfolio Holder he wanted the opportunity to consider further the results of the recently conducted consultation on the matter and recommended that the report be withdrawn from consideration. This was agreed by Cabinet.

203. Declarations of Interest

RESOLVED: To note that the following interests were declared:

Agenda Item 11 – Concessionary Travel Mobility Assessments – Tender Evaluation and Appointment of Contractor Report

Councillor Barry Macleod-Cullinane declared a personal interest in that London Councils Limited administered freedom passes and that he was employed by them. He would remain in the room to listen to the debate on the report and, should his interest become prejudicial, he would leave the room.

During the course of the meeting, Councillor Bob Currie declared a personal interest in that he was a Blue Badge holder.

Agenda Item 12 – Local Authority's Strategic Role for Education in Harrow

Councillor Barry Macleod-Cullinane declared a personal interest in that his sister was a teacher at a school in Harrow. He would remain in the room to listen to the debate on the report.

The Leader of the Council stated that with regard to this item, it would be assumed that a number of Members present at the meeting would have personal interests in their capacity as school governors and they would remain in the room either to listen to the debate or vote upon.

204. Minutes

RESOLVED: That the minutes of the meeting held on 7 April 2011 be taken as read and signed as a correct record.

205. Petitions

Councillor Ajay Maru presented a petition from approximately 84 residents of Elgin Avenue, Kenton. The terms of the petition were as follows:

“We the undersigned residents of Elgin Avenue, Kenton, call upon Harrow Council to take action to resolve the parking problems in our road, particularly at the junction of Elgin Avenue and Kenmore Avenue.”

RESOLVED: That the petition be received and referred to the Traffic and Road Safety Advisory Panel for consideration.

206. Public Questions

RESOLVED: To note that the following public questions had been received:

1.

Questioner: Mrs Serena Middleton, Shop Mobility

Asked of: Councillor David Perry, Portfolio Holder for Community and Cultural Services

Question: Harrow Council has a duty of care to the young, elderly, disabled or carers in our community for access to wheelchairs and for hospital discharges in order for people to lead an independent life; whether it be social, medical or discharge from hospital. Where are they going to get wheelchairs from? At present, Harrow Wheelchair Service has no short term contract.

Answer: Thank you for your question.

The Council does not have a statutory duty to provide wheelchairs. This is the responsibility for our health colleagues and the Primary Care Trust (PCT) who run a Wheelchair Service based at Alexandra Polyclinic. There are also a number of private organisations that offer wheelchairs for rent.

Of course, we do have a duty of care to support all of our residents with substantial and critical needs. Whatever their vulnerability, I am particularly keen to ensure that people we support are able to lead an independent life; however, in circumstances where a person is supported by Adult Social Care and receives a personal budget they can choose to use it to purchase the form of assistance they require to carry out their daily tasks of living which could include shopping. This could also take the form of personal assistance or mobility aids where appropriate and required.

Supplemental Question: At present, you are incorrect with the Wheelchair Service which is now at Hailsham Drive in Wealdstone. There are 7,000 vulnerable people who use Shop Mobility in Harrow. By not funding Shop Mobility you will be denying them the right to live independently and that is in breach of the Human Rights Act, the Discrimination Act and the Equality Opportunities Act.

Why are you doing this?

Cllr Perry: In response to your question which is grant related, there has been a competitive process which has gone through. On the subject of Call-In, it was not upheld, that was cross-party but with regard to users, the Council is happy to meet with users such as yourself and Shop Mobility to offer advice of ways and other

means of seeking funding.

Paul Najsarek: (Corporate Director Adults and Housing) To confirm, the Council is happy to meet outside the meeting with colleagues in Adult Services and other parts of the organisation to try and work out a way forward for Shop Mobility as best we can.

Cllr Stephenson: If you have any other comments it will be better this is done around the table to try and find a solution. Thank you again Mrs Middleton, much appreciated.

207. Councillor Questions

RESOLVED: To note the following Councillor Questions had been received:

1.

Questioner: Councillor Kam Chana

Asked of: Councillor Phillip O'Dell, Portfolio Holder for Environment and Community Safety

Question: Can you provide an update on the work completed under the Salix energy saving loans project that was agreed by Cabinet in July 2010?

Answer: I am pleased to report the Council has now completed a total of 15 projects of this scheme using £273,000 of SALIX funding.

Supplemental Question: Can you explain why in some cases officers were told in September last year that work under this scheme would be completed this year? It has not happened.

Supplemental Answer: I am happy to give you a written answer on that question because I do not have the facts at hand.

2.

Questioner: Councillor Kam Chana

Asked of: Councillor Phillip O'Dell, Portfolio Holder for Environment and Community Safety

Question: What are the predicted financial savings of the RE:FIT scheme?

Answer: It is too soon in the process to be able predict the financial savings that the scheme will produce. Details will be available following the procurement process and reported back to Cabinet before a final decision is made

on whether to proceed with the project.

Supplemental Question: Do you think it is prudent to press ahead with such a scheme without precise information on cost savings, especially given that we are expected to pay back from savings made and there being no timeline for repayment?

Supplemental Answer: Yes, I do think it is prudent for the Council or the Cabinet to agree to go ahead with it because it is vitally important that we try and reduce our carbon footprint, and Cabinet will have the chance to comment on the issues you raise once the final decision has been made whether to proceed with the project or not.

3.

Questioner: Councillor Barry Macleod-Cullinane

Asked of: Councillor Brian Gate, Portfolio Holder for Schools and Colleges

Question: Given that those Harrow residents who will benefit from it the most are those facing the greatest financial difficulties, are there any plans to move the School Clothing Grant from being demand-led to being needs-led?

Answer: This was considered by the Education Consultative Forum which, as you know, is a group of teacher unions, governors and Members from both the main parties. The Council has looked at the options available to the consultation period held between 5 January and 4 February 2011 and the consultation that came back to us basically said that the Council should continue with this current policy but we also want to reduce the amount to £25 per family.

At present the decision is subject to Call-In until 20 May 2011.

At the moment there is no change to the policy that has actually been in place for a number of years. The policy has not been reviewed for a number of years and decided to do it this way round to maintain the support to families that meet the policy criteria, which are actually a number of families on various benefits.

I am always open to suggestions in terms of reviewing what we do and that will obviously be an option to review later on this year.

Supplemental Question: The actual amount that is being proposed from the saving is relatively small. The Council knows that there are certain families within the borough with a large amount of hardship and it would seem that this needs to be better targeted to fewer families so that those families in most need get slightly more than a blanket reduction to everybody.

On the face of it, it looks less effective targeting for those who really do need assistance than simply just a universal benefit being reduced. Do you agree?

Supplemental Answer: I am very happy to go into further consultation with colleagues of the Conservative Group that serve on the Education Consultative Forum or indeed yourself.

4.

Questioner: Councillor Paul Osborn

Asked of: Councillor David Perry, Portfolio Holder for Community and Cultural Services

Question: What steps are you taking to rebuild trust with the voluntary sector?

Answer: The Council has a very good working relationship with the voluntary sector and is proud of the diversity and vibrancy in this sector in Harrow. The Council values the work it conducts with and through the voluntary sector.

I think it is important to say that, at this time of financial difficulty, it is a testing time for relationships and it just shows the credit that we have with the voluntary sector that, during these financial times, the Council is working with them and have consulted extensively throughout the past with them. The sector is very much aware of the financial situation and the pressures facing local government and I am committed, personally and collectively, to work with the voluntary sector in building trust with the voluntary sector. This has happened before and it will continue.

Supplemental Question: I welcome the withdrawal of item 17. When you review that item, would you stop the concerted attack that your predecessor has launched on the voluntary sector?

Supplemental Answer: When I asked Cabinet to withdraw the item, I said that the Council was going to take another look at it. The Council has consulted extensively and will take all measures to look at it again to make sure that the

decision and papers that come before Cabinet are the right ones.

5.

Questioner: Councillor Paul Osborn

Asked of: Councillor David Perry, Portfolio Holder for Community and Cultural Services

Question: What steps are being taken to improve the standard of the Equalities Impact Assessments conducted by the Community and Culture department?

Answer: The Council takes its commitment to equalities very seriously. Equalities Impact Assessments are just one tool available to assist the Council in ensuring it pays due regard to its equalities duties.

The Department has a strong track record of community engagement and consultation right across the Council that feeds in to processes for assessing potential impacts on equality groups. The feedback from these consultations directly informs decision-making. It goes beyond a simple box ticking exercise on paper to ensure that the people likely to be affected by decisions are involved.

Supplemental Answer: Would you agree with me that an example of not what to do is the Equalities Impact Assessment that was put forward for item 17? That impact assessment identifies the differential impact on BME communities yet has no plan to mitigate that impact or provides no detail as to how Cabinet fulfils its equality duty under Section 149 of the Equalities Act 2010.

When you bring the matter back to Cabinet will you ensure that the Equalities Impact Assessment properly address these issues, particularly in light of the decision from Birmingham City Council today which shows us just how strong that burden is under Section 149?

Supplemental Answer: You have just referred a recent example there and, as you are aware, equalities legislation and policy is an evolving area. When the matter is brought back to Cabinet, all of the points you have suggested will be taken into consideration.

6.

Questioner: Councillor Barry Macleod-Cullinane

Asked of: Councillor Bill Stephenson, Leader of the Council and Portfolio Holder for Finance and Business Transformation

Question: For each month between November 2010 and May 2011, can you confirm how many Labour councillors were "acting within identified roles" as trial portfolio holder assistants and whether any of them received backdated payments?

Answer: None.

Cabinet rules explain the reason why your other questions were all out of order.

Supplemental Question: Given the Council's priority about transparency and the fact that these questions went in about different time periods, so was always substantially different, I would like to understand that you are not going to be continuing this and that when questions are asked they will be answered in future?

Supplemental Answer: The administration will abide by the Constitution. The Constitution says that if you asked a question, you cannot ask substantially the same question for six months. The six months are up and you have asked the question.

7.

Questioner: Councillor Barry Macleod-Cullinane

Asked of: Councillor Bill Stephenson, Leader of the Council and Portfolio Holder for Finance and Business Transformation

Question: Given the lack of a published list, can you confirm which Labour councillors will be serving as portfolio holder assistants during 2011-12 and what their areas of responsibility will be?

Answer: I can confirm there is a tabled paper on the way in.

Supplemental Question: Why have you appointed another Overview and Scrutiny Councillor as a Cabinet Assistant or is there a dearth of talent on your benches?

Supplemental Answer: I have a good relationship with my Portfolio Holders and we discuss carefully who are the suitable people to act as Portfolio Holder Assistants and I will continue to do that.

8.

Questioner: Councillor Barry Macleod-Cullinane

Asked of: Councillor Bill Stephenson, Leader of the Council and Portfolio Holder for Finance and Business Transformation

Question: Following on from your answer at April's Cabinet meeting, can you confirm whether your review of organisations to which the Council is affiliated has started yet, what timetable it will work to, and any further information on which officers and Members are expected to be involved?

Answer: In my previous response I said that I was committed to starting this review in the coming months, involving the appropriate Portfolio Holders and officers in doing so. I have asked the Chief Executive to ask all Corporate Directors in conjunction with the appropriate Portfolio Holders to review their affiliations to organisations for which their Directorates are responsible.

I would expect that this would be a part of the budget setting for next financial year and it is not only about the level of subscription, it is whether it gives value of money and whether the organisations are helpful and useful. In some cases the Council may be working corporately, as it has done very successfully with London Councils but cut the subscription substantially, including the grants subscription; something the Council has been trying to do for about ten years and which the Labour run London Councils have managed to do.

Supplemental Question: Aside from not putting that money into the grants in Harrow, would you not agree that by looking at organisations like the LGA and the £55,000 subscription, the Council would be able to fund the school clothing grant more effectively. The dithering and failure to put in notice has meant that another year has gone by without the Council being able to actually fund clothing grants for those most with need in the borough?

Supplemental Answer: I do not accept the word "dithering" about this strong Leader of the Council. Again, I did deal with the case of the Local Government Association in that it has cut its subscription substantially, streamlined the LGA and

saved a considerable amount of money. Every part of the organisation has to save money, and that includes subscriptions and all the other things that the Council does. The Council is doing its best to defend frontline services and improve the services it provides.

9.

Questioner: Councillor Paul Osborn

Asked of: Councillor Bill Stephenson, Leader of the Council and Portfolio Holder for Finance and Business Transformation

Question: What are the estimated savings of conducting Concessionary Travel Mobility Assessments in relation to Disabled Persons' Freedom Passes, Blue Badges and Taxicard?

Answer: The proposals Cabinet will be considering at this meeting are mainly to provide a much better service to residents to ensure that we have a rigorous, robust and consistent system of assessment. Under the old system residents had to fill in three different forms and undergo three different assessments. The new system will involve filling in a unified single application for a Taxicard, a Blue Badge or a Discretionary Freedom Pass and residents will only need to undergo one single assessment.

Due to the success of the previous external contractor in dealing with the Taxicard mobility assessments and the fact that robust assessments are also required for the other two concessionary travel areas, the Council has taken the opportunity of the existing contract coming to an end to procure a new wider ranging contract encompassing all concessionary mobility assessments for Taxicards, Freedom Passes and Blue Badges.

This new contract will bring consistency across all mobility assessments and dovetails in with the new 'Customer Care and Access and Decide' model, which will endeavour to assess applications initially in Access Harrow and then refer them to the back office contractor if they are not automatic and require a professional mobility assessment. Adopting this model benefits the customer, ensures consistency and streamlines the process.

The system will produce savings through centralisation, which have already been built into the MTFS through the relevant CCAD business case and the savings are estimated to be about £25,000. So that is a saving but,

in fact, I think the service will be easier for everybody and consistent.

208. Forward Plan May 2011 to August 2011

RESOLVED: To note the contents of the Forward Plan for the period 1 May 2011 – 31 August 2011.

209. Progress on Scrutiny Reports

RESOLVED: To receive and note the progress of scrutiny reports.

210. Reference to Cabinet - Attendance by Executive Members at Scrutiny Meetings

RESOLVED: That the reference from the Overview and Scrutiny Committee meeting held on 27 April 2011 be noted.

RECOMMENDED ITEMS

211. Key Decision - Transport Local Implementation Plan

The Portfolio Holder for Environment and Community Safety introduced the report, which set out the changes made to the draft Transport Local Implementation Plan (LIP2). He added that the LIP2 was a statutory document required by the Mayor of London, which had to show how the borough would implement the Mayor of London's Transport Strategy locally. The LIP2 contained all of Harrow's transport objectives, policies, delivery plan, monitoring indicators and targets and was funded by the Transport for London (TfL). Cabinet noted that the LIP2 would also contribute to the Council's Corporate Priorities.

The Portfolio Holder thanked the Transport Policy Officer and staff in the Transportation Section for their work.

The Transport Policy Officer stated that extensive public consultation had been carried out and she was proud to report that the document had been commended by TfL. It was particularly pleasing to have had positive feedback from TfL and would make Harrow the first of any London boroughs to have a Plan which was suitable to be recommended for approval by the Mayor of London. She was confident that this would help future funding.

Cabinet was informed that the Council would work towards a selection of objectives and report to TfL on progress made, details of which would also be available publicly available. Additionally, all equality groups would benefit from schemes introduced and these would particularly assist those with mobility problems.

The Corporate Director Community and Environment reported that the LIP2 would make a significant contribution to the Council's Corporate Priorities, and congratulated the Transportation team for carrying out excellent stakeholder

consultations. He particularly thanked the Transport Policy Officer and the Service Manager – Traffic and Highway Network Management for their work.

It was noted that the LIP2 would require Council approval.

Resolved to RECOMMEND: (to Council)

That the revised Transport Local Implementation Plan (LIP2) be adopted.

RESOLVED: That

- (1) the Portfolio Holder for the Environment and Community Safety be authorised to adjust the planned programme of investment, subject to additional information on funding provided post approval of LIP2;
- (2) the reference from the Overview and Scrutiny Committee be noted.

Reason for Decision: The LIP2 was a statutory document and would make a significant contribution to the Council's Corporate Priorities. The policies and programmes detailed would improve the environment. Support healthy lifestyles, improve safety, promote equality and develop more integrated and sustainable modes of transport.

[Call-In only applies to the resolution].

RESOLVED ITEMS

212. Establishment of Cabinet Committees, Advisory Panels, Consultative Forums and Appointment of Chairmen

The Chairman reported that the establishment of Cabinet Committees, nominations for Chairmen and membership of Cabinet Committees, Advisory Panels and Consultative Forums were before Members for consideration and approval. In addition, Cabinet was requested to approve the appointment of Portfolio Holder Assistants, details of which had been tabled at the meeting. A minor amendment to the tabled document, in that Councillor Zarina Khalid (Queensbury Ward) would also assist the Portfolio Holder for Schools and Colleges in that remit, was proposed.

RESOLVED: That the establishment of Cabinet bodies and the appointments for the Municipal Year 2011/12, at Appendices I and II to these minutes, be approved.

Reason for Decision: To enable Cabinet bodies to be convened and Portfolio Holder Assistants to commence their respective roles.

213. Timetable for the Preparation and Consideration of Statutory Plans and Strategies 2011/12

Cabinet considered a report of the Director of Legal and Governance Services, which set out the requirements of the Council's Constitution in terms

of the development of its policy framework and sought approval to the timetable for consideration of statutory plans and strategies.

RESOLVED: That

- (1) the timetable for the preparation and consideration of the statutory plans and strategies, at Appendix A to the report, be approved;
- (2) variation to the timetable be reserved to the Leader of the Council.

Reason for Decision: To comply with the requirements of paragraph 3 of the Budget and Policy Framework Procedure Rules set out in Section 4C of the Council's Constitution.

214. Motion referred to the Executive by Council on 14 April 2011 - Grants Advisory Panel

RESOLVED: That the Motion be noted and referred to the consultation taking place on grants.

215. Key Decision - Concessionary Travel Mobility Assessments - Tender Evaluation and Appointment of Contractor Report

Cabinet considered a report of the Interim Director of Finance, together with a confidential appendix, which set out details following a review of the existing processes regarding concessionary travel mobility assessments. It was noted that Harrow had committed to delivering a professional and consistent service to both improve outcomes and speed up the process.

Currently, assessments were carried out by ad hoc staff and outcomes were very much dependant on the experience or otherwise of the particular staff member the customer may have seen on a particular day. In order to address the issue, Harrow had procured a contractor to carry out all mobility assessments to ensure future consistency of how assessments occurred and that, additionally, any assessments giving rise to eligibility, complied with national guidelines and audit requirements.

RESOLVED: That, as a result of the evaluation of the tendering exercise, the contract be awarded to Access Independent.

Reason for Decision: In order that mobility assessments can be carried out.

216. Key Decision - Local Authority's Strategic Role for Education in Harrow

The Portfolio Holder for Schools and Colleges introduced the report, which outlined changes to the role of the Councils and schools arising from the Schools White Paper and the Education Bill. The report also provided an update from the Education Consultative Forum.

The Portfolio Holder outlined the key changes being proposed to the role of Councils and explained why these changes were required. It was becoming clear that there would be a reduced role for Councils in education services.

The role of an enabler, rather than education services provider was intended by the legislation going through Parliament.

Cabinet was informed that it was therefore timely for the Council to consider the role and purpose of existing consultation mechanisms, and he commended the report to Cabinet.

The Leader of the Council stated that the detail in the legislation would be crucial to local authorities.

RESOLVED: That

- (1) Cabinet agrees in principle to the consultation mechanisms being reviewed and revised and recommendations being brought back to a future meeting of Cabinet;
- (2) a further report be received in the Autumn to confirm the progress in the following areas:
 - i. Decision Making and Consultation Forums
 - ii. Strategic Role for Schools
 - iii. Support services for Schools.

Reason for Decision: To initiate a discussion about the future role of the Council in the context of the Education Bill, which proposed significant change to the role of the Local Authority and its relationship with schools. To note that any changes to the role of the Education Consultative Forum and Admissions Forum would entail changes to the Council's Constitution, which would require decision by full Council.

217. Key Decision - Climate Change Strategy Action Plan - Report back on Public Consultation and report back on the RE:FIT Scheme

The Portfolio Holder for Environment and Community Safety introduced the report, which set out the comments of the public consultation on the annual review of the Climate Change Strategy, including the draft responses. The report also made reference to the proposed use of the London Development Agency's (LDA) RE:FIT Scheme to retrofit energy efficiency measures into Council buildings.

The Portfolio Holder referred to the responses from stakeholders, including the timelines for consultation, many of which had been taken on board resulting in an up to date Action Plan. The RE:FIT Scheme would allow the Council to procure energy efficiency retrofits for the building stock and, to achieve this, a competition was being planned.

It was noted that the Plan would go some way towards a reduction in the Council's carbon footprint.

RESOLVED: That

- (1) the results of the consultation be noted and the revised Climate Change Strategy Action Plan be approved for implementation;
- (2) the proposed use of the RE:FIT scheme on an initial programme of retro-fits be noted.

Reason for Decision: To incorporate proposed changes into the Council's Climate Change Strategy and Action Plan. To make progress on achieving the Council's target to reduce carbon emissions from its estate by 4% a year.

218. Key Decision - Preliminary Flood Risk Assessment (PFRA)

Cabinet received a report on the Preliminary Flood Risk Assessment (PFRA), a high level screening exercise providing the evidence base for the Council to deliver a Flood Risk Management Strategy required under a EU Directive, transposed into UK Law in the Flood Risk Regulations 2009 (FRR).

It was noted that the PFRA had to be submitted to the Environment Agency (EA) and Regional Flood Defence Committee (RFDC) by 22 June 2011 so that it could undergo a technical area and national review before submission to the EU in order to comply with the Directive.

Funding had been granted to Harrow over a two year period to complete the exercise and undertake the first actions from the resulting Management Plan. The report sought approval to submit to DEFRA by the due date and support the next stage in the preparation and adoption of the resulting Management Plan.

RESOLVED: That

- (1) the draft Preliminary Flood Risk Assessment be supported and submitted to the Environment Agency and the Regional Flood Defence Committee;
- (2) the Portfolio Holder for Environment and Community Safety be authorised to sign the approved document.

Reason for Decision: To comply with the Council's obligations contained in the Flood Risk Regulations 2009 as required by the EU Floods Directive.

219. Key Decision - Flats Recycling

Cabinet received and welcomed a report of the Corporate Director Community and Environment, which sought approval to extend recycling to the remaining 8000 flats in the borough with the cost of the Scheme being met by a grant from the London Waste and Recycling Board (LWARB).

The Portfolio Holder for Environment and Community Safety applauded the proposed Scheme and stated that it was conditional upon the Council

returning a signed and sealed agreement to the LWARB, including the Project and Communications Plans. Upon completion in March 2012, the Scheme was expected to increase the amount of waste being recycled by 1.5% once fully implemented. The current outturn figure was 50%.

RESOLVED: That Cabinet

- (1) agrees to extend recycling to 8,000 flats in the borough;
- (2) approves the receipt of grant from the LWARB to the value of £381k and authorises the Corporate Director Community and Environment to expend the grant monies in accordance with LWARB's conditions of funding.

Reason for Decision: The Council reviewed its waste collection strategy in September 2009 and set out a target to extend kerbside/near-entrance recycling to all homes in the borough. To allow 8,000 flats to be served by such systems from a grant from the LWARB to finance the costs of introducing the scheme. Operational costs would be contained within the existing budget.

220. Key Decision - Review of Council support through Community Premises and Community Lettings

RESOLVED: That the report be Withdrawn.

Reason for Decision: To enable the new Portfolio Holder to consider further the results of the recently conducted consultation on the matter.

221. Key Decision - First Phase Property Disposal Programme 2011/12

Cabinet considered a report of the Corporate Director Place Shaping, together with a confidential appendix, which sets out proposals for the disposal of properties in the borough.

The Portfolio Holder for Property and Major Contracts stated that the properties were surplus to requirements, and confirmed that the proposals would not affect the operation of the North Harrow Library on Pinner Road.

RESOLVED: That

- (1) the land and properties detailed in the report be declared as surplus;
- (2) the financial implications and projected sale prices detailed in Appendix 1 be noted;
- (3) the Corporate Director Place Shaping be authorised to take all action necessary, including capital expenditure on 429/433 Pinner Road, to dispose of the Council's interest in the land and properties detailed in the report for the best consideration that can reasonably be obtained in.

Reason for Decision: The disposals will generate a significant capital receipt for the Council, generate a revenue saving and reduce back log maintenance, thereby fulfilling part of the Place Shaping and Property Transformation Work Stream.

222. Exclusion of Public and Press

RESOLVED: That, in accordance with Part I of Schedule 12A to the Local Government Act 1972, the press and public be excluded from the meeting for the following items for the reasons set out below:

<u>Item</u>	<u>Title</u>	<u>Reason</u>
21.	Concessionary Travel Mobility Assessments - Tender Evaluation and Appointment of Contractor Report) Information under paragraph 3) relating to the financial or business) affairs of any particular) person (including the authority) holding that information).
22.	First Phase Property Disposal Programme 2011/12))))

223. Key Decision - Concessionary Travel Mobility Assessments - Tender Evaluation and Appointment of Contractor Report

Cabinet received a confidential appendix to the report of the Interim Director of Finance setting out a schedule of tender ranking.

RESOLVED: That the report be noted.

Reason for Decision: To allow the appendix to be considered in conjunction with the main report at item 11.

224. Key Decision - First Phase Property Disposal Programme 2011/12

Cabinet received a confidential appendix to the report of the Corporate Director Place Shaping setting out the financial implications and indicative sale prices.

RESOLVED: That the report be noted.

Reason for Decision: To allow the appendix to be considered in conjunction with the main report at item 18.

(Note: The meeting, having commenced at 7.30 pm, closed at 8.15 pm).

(Signed) COUNCILLOR BILL STEPHENSON
Chairman

CABINET ADVISORY PANELS 2011/12**(Membership in order of political group nominations)****Labour****Conservative****(1) CORPORATE PARENTING PANEL (6)****(3)****(3)****I.
Members****Margaret Davine
Brian Gate
Mitzi Green (CH)****Christine Bednell *
Janet Mote
Lynda Seymour****II.
Reserve
Members**1. William Stoodley
2. Raj Ray
3. Varsha Parmar1. Mark Versallion
2. John Nickolay
3. Husain Akhtar**(2) EDUCATION ADMISSIONS AND AWARDS PANEL (3)****(2)****(1)****I.
Members****Nizam Ismail
Krishna James (CH)****Husain Akhtar *****II.
Reserve
Members**1. Brian Gate
2. Raj Ray

1. Ramji Chauhan

(3) GRANTS PANEL (9)**(5)****(4)****I.
Members****Sue Anderson
Nana Asante (CH)
Nizam Ismail
Krishna James
Sasi Suresh****Manji Kara
Mrs Vina Mithani *
Chris Mote
Joyce Nickolay****II.
Reserve
Members**1. Sachin Shah
2. Kairul Kareema Marikar
3. David Gawn
4. Ann Gate
5. Krishna Suresh1. Ramji Chauhan
2. John Nickolay
3. Susan Hall
4. Lynda Seymour

Adviser: Deven Pillay (Voluntary & Community Sector representative)

(4) HARROW BUSINESS CONSULTATIVE PANEL (4)

Labour

Conservative

(2)

(2)

**I.
Members**

**Keith Ferry (CH)
Ajay Maru**

**Kam Chana
Susan Hall ***

**II.
Reserve
Members**

1. Bill Phillips
2. Sasi Suresh

1. Yogesh Teli
2. John Nickolay

(5) LOCAL DEVELOPMENT FRAMEWORK PANEL (7)

(4)

(3)

**I.
Members**

**Keith Ferry (CH)
Thaya Idaikkadar
Bill Phillips
Navin Shah**

**Stephen Greek
Anthony Seymour *
Simon Williams**

**II.
Reserve
Members**

1. William Stoodley
2. Krishna Suresh
3. Graham Henson
4. Sue Anderson

1. Joyce Nickolay
2. Susan Hall
3. Barry Macleod-Cullinane

(6) MAJOR DEVELOPMENTS PANEL (7)

(4)

(3)

**I.
Members**

**Keith Ferry
Thaya Idaikkadar
Phillip O'Dell
Bill Stephenson (CH)**

**Tony Ferrari
Susan Hall *
Barry Macleod-Cullinane**

**II.
Reserve
Members**

1. Bill Phillips
2. Navin Shah
3. Varsha Parmar
4. Zarina Khalid

1. Joyce Nickolay
2. Anthony Seymour
3. Stephen Greek

(7) MEMBER DEVELOPMENT PANEL (5)

Labour

(3)

I. Members

**Phillip O'Dell (CH)
Varsha Parmar
Mrs Rekha Shah**

II. Reserve Members

1. Nana Asante
2. Mitzi Green
3. Bill Phillips

Conservative

(2)

**Jean Lammiman
Yogesh Teli ***

1. Paul Osborn
2. Stephen Greek

(8) SUPPORTING PEOPLE PANEL (5)

(3)

I. Members

**Margaret Davine (CH)
David Gawn
William Stoodley**

II. Reserve Members

1. Kairul Kareema Marikar
2. David Perry
3. Zarina Khalid

**Lynda Seymour
Simon Williams ***

1. Mrs Vina Mithani
2. Yogesh Teli

(9) TRAFFIC PANEL (7)

(4)

I. Members

**Nizam Ismail (CH)
Ajay Maru
Jerry Miles
David Perry**

II. Reserve Members

1. Mano Dharamarajah
2. Kairul Kareema Marikar
3. Sachin Shah
4. Krishna Suresh

**Susan Hall
Mrs Vina Mithani
John Nickolay ***

1. Manji Kara
2. Yogesh Teli
3. Simon Williams

(CH)

= Chair

(VC)

= Vice-Chair

* Denotes Group Members on Panels for consultation on administrative matters.

SOCIAL SERVICES EXECUTIVE BODIES

ADOPTION PANEL (1)

**I.
Member**

Christine Bednell

FOSTERING PANEL (1)

**I.
Member**

Christine Bednell

[Note: In relation to the Adoption Panel, the statutory guidance states that 'where possible, the Local Authority should appoint an elected member from the corporate parenting group or a member with responsibility for children's services.']

CHILDREN'S TRUST PARTNERSHIP (1)

**I.
Members**

Mitzi Green

CONSULTATIVE FORUMS

“ADVISORY” COMMITTEES ESTABLISHED UNDER SECTION 102(4) OF THE LOCAL GOVERNMENT ACT 1972, APPOINTED BY CABINET

(Membership in order of political group nominations)

Labour

Conservative

(1) EDUCATION CONSULTATIVE FORUM (7)

(4)

(3)

I. Members

Brian Gate (CH)
Zarina Khalid
Raj Ray
Krishna Suresh

Husain Akhtar
Mrs Camilla Bath
Janet Mote *

II. Reserve Members

1. Ben Wealthy
2. Kairul Kareema Marikar
3. Nizam Ismail
4. Krishna James

1. Christine Bednell
2. Ramji Chauhan
3. Lynda Seymour

(Representatives of the Teachers', Governors', Elected Parent Governor Representatives', Denominational Representatives' and Arts Culture Representatives' Constituencies)
(Mrs L Snowden (Teacher Representative))

(2) EMPLOYEES' CONSULTATIVE FORUM (7)

Council Representatives

(4)

(3)

I. Members

**Bob Currie
Graham Henson (CH)
Phillip O'Dell
Bill Stephenson**

**Mrs Camilla Bath
Jean Lammiman
Paul Osborn ***

II. Reserve Members

1. Ajay Maru
2. Keith Ferry
3. Navin Shah
4. Ben Wealthy

1. Barry Macleod-Cullinane
2. Tony Ferrari
3. Susan Hall

In accordance with the Forum's Terms of Reference, the Council membership should include the Leader and/or Deputy Leader, Portfolio Holder with responsibility for human resources].

Employee Representatives:

Five UNISON Representatives: Lynne Ahmad, Darren Butterfield, Steve Compton, Gary Martin, Robert Thomas.
(Mary Cawley / Kanti Halai – Reserves)

GMB Representative: John Dunbar

Three HTCC Representatives Lynne Snowdon, (2 vacancies)

(Note: The Chairman of the Employees' Committee shall be a Council representative in 2011/12, and the Vice-Chairman is to be appointed by the Employee side. These appointments shall thereafter alternate in succeeding years).

(3) TENANTS' AND LEASEHOLDERS' CONSULTATIVE FORUM (4)

(2)

(2)

I. Members

**Bob Currie (CH)
Mano Dharamarajah**

**Mrs Camilla Bath *
Kam Chana**

II. Reserve Members

1. Victoria Silver
2. Ben Wealthy

1. Susan Hall
2. Barry Macleod-Cullinane

(CH)
*

= Chair

Denotes Group Members on Panels for consultation on administrative matters.

To note the membership of the following informal bodies:

COMMUNICATIONS REVIEW GROUP (5)

(3)

(2)

**I.
Members**

**Keith Ferry
Graham Henson
Bill Stephenson**

**Paul Osborn *
Susan Hall**

**II.
Reserve
Members**

1. Kairul Kareema Marikar
2. Nana Asante
3. Sasi Suresh

1. Simon Williams
2. Stephen Greek

CONSTITUTION REVIEW WORKING GROUP (5)

(3)

(2)

**I.
Members**

**Keith Ferry
Brian Gate
Bill Stephenson**

**Susan Hall
Paul Osborn ***

**II.
Reserve
Members**

1. Nana Asante
2. Zarina Khalid
3. Sachin Shah

1. Barry Macleod-Cullinane
2. Jean Lammiman

PORTFOLIO HOLDER ASSISTANTS 2011-12

Portfolio Holder Assistant	Identified Remit	Responsible Cabinet Member & Portfolio
Councillor Zarina Khalid (Queensbury Ward)	Children's Services Schools and Colleges	Councillor Mitzi Green Children's Services Councillor Brian Gate Schools & Colleges
Councillor Ajay Maru (Kenton West Ward)	Enterprise	Councillor Keith Ferry Planning, Development & Enterprise
Councillor Varsha Parmar (Marlborough Ward)	Public Realm	Councillor Phillip O'Dell Deputy Leader, Environment & Community Safety
Councillor Bill Phillips (Greenhill Ward)	Information Technology	Councillor Graham Henson Performance, Customer Services and Corporate Services
Councillor Victoria Silver (Kenton East Ward)	Social Care	Councillor Margaret Davine Adult Social Care, Health & Wellbeing
Councillor Ben Wealthy (Greenhill Ward)	Housing	Councillor Bob Currie Housing